


BUILDING 4000, LAKESIDE, PORTSMOUTH

STRIP OUT AND REFURBISHMENT OF OFFICE SUITE

CONTRACT ADMINISTRATION

 **Building Type**
Office **Client**
Portsmouth City Council / Local Authority **Brief**

We were instructed to act as Contract Administrator for both the Pre-Contract and Post-Contract phases for the project. The suite had not be refurbished in a number of years and the layout was cellular and required stripping out to an open plan space. The project was subject to a strict Programme to have the suite ready for an event.

 **The Role**

Following an initial inspection of the 16,000 sq ft suite with the Client to gain a brief of what work was required. Cornerstone then produced and issued Tender Documents to selected contractors to price for the works. On selection of the contractor works were commenced and Cornerstone oversaw the works with weekly site visits, site inspection reports, dealt with all variations and payment matters through to Practical Completion (PC).

 **Project Outcomes**

The project was completed in advance of the Client's timescales and to the required standard of works. The finish of the suite provides a modern office and could be occupied by a single tenant or divided if required.

